

Decat Intent: To redirect child welfare and juvenile justice funding to services which are more preventive, family centered and community-based in order to reduce use of restrictive approaches that rely on institutional, out-of-home and out-of-community care.

LINN COUNTY DECATEGORY BOARD MEETING

September 13, 2018, Linn County Community Services Building, Room # 2

Members: David Thielen Ryan Fritz Ben Rogers Mary Loops Kristi Tisl
Staff: Chris Kivett-Berry, Jeanette Shoop

David Thielen called the meeting to order @ 3:04 pm.

Public Comment: None.

Minutes from 6/19/18 Meeting:

- **M/S/C** (Rogers, Fritz) Motion & Second to approve Minutes. Carried unanimously.

Presentations:

a. Linn County Community for Change/BSC:

Robin Krogman, Families First, summarized the vision and goals of the group, and provided an update of the current Plan Do Study Act (PDSA) projects. PDSA projects include:

- Next Day Visits – this PDSA requires that children in foster care have a visit with parents within 24 hours of their removal.
- Book Project – this PDSA provides the same book to parents and their children in foster care, so that a parent can schedule a time each day to read the book to the child over the phone, and/or tape themselves reading the book for the child to listen to.
- Level of Supervision – this PDSA looks at what level of supervision is needed for supervised visits, instead of automatically going with fully supervised at the start of every case. If there are no safety concerns, a lower level of supervision is approved from the start of a case.

b. Identify Other Presenters for FY 19:

- Mt. Mercy JumpStart & CPPC are both scheduled for November.
- Beyond the Bell, was suggested by Fritz. This program serves African American Male Students. Dan Pledge Johnson is the facilitator of this program.

Operational Items:

a. DHS Update: Kristi Tisl reported there are no transfer \$'s expected in FY 19.

b. JCO Update: Mary Loops reported a new JCO staff was recently hired in Linn County, and one support staff was hired for Tama, Benton and Iowa Counties.

c. Action: Submittal of Linn County Decat Annual Plan Shoop provided an overview of the draft copy of the Decat Annual Plan. Thielen requested additional information on child abuse data on page 6 of the report: "*Linn County ranks 39th of Iowa's 99 counties in regard to rate of child abuse in 2016.*" Shoop will confirm if the ranking is from the lowest rate of child abuse (#1) to highest rate (#99).

- **M/S/C** (Rogers, Loops) Motion & Second to approve the FY 19 Linn County Decat Annual Report with noted updates. Carried unanimously.

d. Action: Renew Board Term: Kivett-Berry reported that Ryan Fritz is eligible and interested to serve another term on the Linn County Decat Board.

- **M/S/C** (Rogers, Loops) Motion & Second to approve renewal of Linn County Decat Board Membership for Ryan Fritz. Carried unanimously. Fritz abstained.

e. Review Membership Goals and Identify Board Referrals: Kivett-Berry provided Members with a Referral Form and requested Members to provide possible referrals, keeping in mind the goals of diversified representation defined as: rural, race/ethnicity/gender, faith, other funders.

Fiscal Items:

- a. FY 18 Budget Utilization Summary & Projection: Kivett-Berry reviewed the FY 18 YE Budget Utilization & Projection, noting the current estimated carry forward.
- b. FY 19 Projection: Kivett-Berry reviewed the FY 19 Projection, noting the estimated carry forward on June 10, 2019 could be \$416,181; which is less than the current total obligated amount for FY 19 of \$649,213. Discussion on prioritization of services will be a focus of FY 19 Board meetings.
- c. Transfer Letters: N/A

Contract Items:

- a. Year End Contract Goals Met Summary Shoop reviewed the Summary, noting all of the funded programs met at least the minimum required goals to receive full payment of expenses.
- b. Discuss use of Unobligated Funds: Tabled
- c. Action: New Contract for BSC Funds: Shoop noted Four Oaks previously contracted to provide this service, but opted not to continue for FY 19. These \$'s will support the Linn Co Community for Change/BSC group providing \$1,000 in family support and \$1,000 for a fathers event in June 2019. No other community agency has indicated willingness to take on this contract, one option is for the Linn County Decat Staff to manage the contract.
 - **M/S/C** (Rogers, Loops) Motion & Second to award BSC funds in the amount of \$2,000 to the Linn County Board of Supervisors. Carried unanimously.
- d. Interpreter Usage Update & Amendment: DCAT4-18-189 contract has had no usage since the start date. Shoop provided a summary of reasons why the fund has not been used received from Decat Funded programs. Shoop will follow up with some phone calls to those programs she was not able to connect with and provide another update for next month's meeting.
- e. Discuss Professional Development Training Needs: Shoop provided information on the upcoming training "A Woman's Standard" scheduled for 9/25/18. Shoop provided the estimated cost of the training, which includes the speaker cost, books, and food for \$3,846.25 estimated
 - **M/S/C** (Rogers, Fritz) Motion & Second to approve the cost of the training "A Woman's Standard" scheduled for 9/25/18, for no more than \$3,900.00. Carried unanimously.
- f. W-9 Revision for Decat Wraparound Fund: Shoop provided information on the Linn County policy to have W-9 tax for for any vendor/client that receive funds from Linn County. After discussion with the Linn Co Auditor's Office it was determined the Decat Application for Wraparound Funds could be modified to include the required tax information (*referred to as a W-9 substitution*). Shoop sent the updated Wraparound Application Form to CRSA DHS and is waiting to for their input.

FY19 Board Meetings:

- a. Finalize Time: Time of the meeting will stay 3 pm, the 2nd Thurs of the month.
- b. Schedule of future meetings: October 11th meeting was added by request, Nov 8, Jan 10, then monthly thru June

Open Agenda:

Robin Krogman, Families First, provided a flyer announcing upcoming dates for 'College Visits' for former and current foster children in Linn County.

Motion to Adjourn:

- **M/S/C** (Rogers, Fritz) Motion/Second to adjourn at 4:06 pm. Carried unanimously.

Minutes submitted by: Jeanette Shoop, Recorder