

BOARD OF SUPERVISORS

District 1 | **Stacey Walker**

District 2 | **Ben Rogers**

District 3 | **Brent Oleson**

JEAN OXLEY LINN COUNTY PUBLIC SERVICE CENTER

935 2ND ST. SW

CEDAR RAPIDS, IA 52404

PH: 319-892-5000 | FAX: 319-892-5009

LinnCounty.org



**LINN COUNTY BOARD OF SUPERVISORS
MEETING AGENDA**

Wednesday, October 9, 2019

10 a.m.

Formal Board Room—Jean Oxley Public Service Center
935 2nd St. SW, Cedar Rapids, IA

Call to Order

Pledge of Allegiance

Public Comment: Five Minute Limit per Speaker

This comment period is for the public to address topics on today's agenda.

Consent Agenda

Items listed on the consent agenda are routine and will be considered by one motion without individual discussion unless the Board removes an item for separate consideration.

Reports

Receive and place on file the Auditor's Quarterly Report for the quarter ending 9/30/19 in the amount of \$8,343.71. Total Auditor transfer fees deposited by the Recorder with the County Treasurer in the amount of \$12,725.00.

Receive and place on file the Veteran Affairs Monthly report for September 2019

Resolutions

Resolution approving Temporary Use Permit, Case JTU19-0009, request by Scott Ervin, owner, to operate a wedding, fundraising, and live music venue at 382 Sutliff Rd, Lisbon Iowa in conjunction with an approved conditional cider mill use.

Resolution approving revisions to the Linn County Secondary Road Department 2020 Five Year Road Program.

Resolution suspending taxes for two (2) Linn County residents as they are unable to contribute to the public revenue by reason of age, infirmity or both.

Contract and Agreements

Approve and sign a 28E Agreement between Linn County and the City of Ely for grading work to be completed along Rogers Creek Road near the addresses of 2005 and 2129.

Approve and sign purchase order for the purchase of a power box rake from Star Equipment in the amount of \$6,950.00 for the Secondary Road Department.

Licenses & Permits

Regular Agenda

Discuss and Decide on Consent Agenda

Minutes

Discuss and decide on meeting minutes.

Discuss and decide on the updated Linn County Capital Improvement Plan Fiscal Year 2020-2024

Discuss and decide on budget for the Linn County Public Service Center front entrance and sub drainage remodel project.

Approve contract with Unzeitig Construction for the Linn County Public Service Center front entrance and sub drainage remodel project.

Review the plans and specifications, authorize the notice to bidders, set the public hearing and set the bid filing date for the Linn County Mental Health Access Center remodel project.

Public Comment: Five Minute Limit per Speaker

This is an opportunity for the public to address the board on any subject pertaining to board business.

Claims

Discuss and decide on claims.

Board Member Reports

Correspondence

Appointments

Adjournment

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncounty.org.



AUDITOR'S QUARTERLY REPORT TO THE BOARD OF SUPERVISORS

July 1st, 2019 to September 30th, 2019

Election Reports	\$	11.00
Election: Reimbursements of Local Elections	\$	4,495.51
Election: Misc. Fees	\$	0.00
Maps and Supplies	\$	90.50
Digital Data	\$	0.00
Research Fees	\$	0.00
Misc. Fees	\$	26.70
Purchasing Card Rebate	\$	0.00
Plat Survey Fees	\$	80.00
Book and Materials	\$	0.00
Liquor Licenses	\$	3,590.00
Cigarette Permits	\$	50.00
Total On Deposit with the County Treasurer	\$	<u>8,343.71</u>
Total Auditor Transfer Fees Deposited by Recorder with the County Treasurer	\$	<u>\$12,725.00</u>

I, Joel Miller, Auditor of Linn County, Iowa, do hereby certify that the above information is a true and correct record of fees collected by me as Auditor, for the quarter ending September 30th, 2019.


Joel Miller, Linn County Auditor

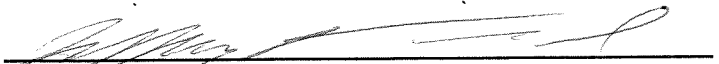
4 Oct 2019
Date

LINN COUNTY COMMISSION OF VETERAN AFFAIR 2019 2020 MONTHLY REPORT

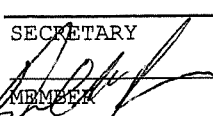
JULY AUG SEPT OCT NOV DEC JAN FEB MAR APR MAY JUNE TOTAL

WALK INS	170	194	156											
APPOINTMENTS		118	110											
DIRECTOR APPOINTMENTS	38	50	31											
MTG/OUTCALLS DIRECTOR	10	12	5											
OUTREACH MEETING	8	10	10											
OUTREACH VETERANS	9	18	13											
WWII VETERANS	8	11	11											
KOREAN VETERANS	16	21	19											
VIETNAM VETERANS	84	103	75											
GULF WAR	110	101	98											
PEACETIME	58	73	58											
HOMELESS	1	1	3											
FOOD PANTRY ASSISTANCE	101	120	102											
CLAIMS ISSUED GEMS	22	29	30											
CLIENT APPEALS	1	0	1											
NURSING HOME RESIDENT	67	77	90											
GRAVE MARKERS	6	2	2											
GRAVE REGISTRATIONS	26	26	18											
IVH APPLICATIONS	2	1	1											
VAMC APPLICATIONS	4	10	6											
VA LOAN ELIGIBILITY	1	1	1											
MEDAL REQUESTS	4	4	2											
DD214/ 180	11	15	16											
IDOT APPLICATIONS	6	9	5											

APPROVED BUDGET -----	\$616,727.00
APPROPRIATED BUDGET -----	616,727.00
TOTAL EXPENDED Year -TO-DATE -----	136,011.93
CASH REFUNDS -----	0
SSI REIMBURSEMENT -----	0
BUDGET BALANCE -----	\$480,715.07

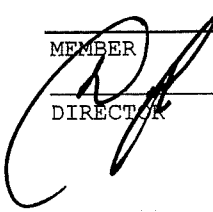


 CHAIRPERSON

SECRETARY


 MEMBER

MEMBER

MEMBER


 DIRECTOR

Prepared by and to be returned to: CHARLIE NICHOLS, Linn County Planning & Development
935 2nd Street S.W., Cedar Rapids, Iowa 52404-2100 (319) 892-5130

RESOLUTION APPROVING A TEMPORARY USE

RESOLUTION # _____

WHEREAS, Scott & Pia Ervin, owners; Case JTU19-0009, have requested the Linn County Board of Supervisors' permission to operate a wedding, fundraising, and live music venue located at 382 Sutliff Road, Lisbon, Iowa.

WHEREAS, said temporary use request and attachments thereto have been examined by the Linn County Board of Supervisors and approval of the request is subject to the following conditions:

WHEREAS, the Board of Supervisors makes the following Findings of Facts:

1. The outdoor events will be held on Saturdays and Sundays, from October 11th through November 1, 2019, at 382 Sutliff Road, Lisbon, IA.
2. The events will be held from 12:00 p.m. until 12:00 a.m., which includes time for set-up and tear-down.
3. The event will host approximately 225 people at each event.
4. The applicant will provide restroom facilities in the existing buildings on the property.
5. Appropriate licensing, permits and insurance are required by various departments.
6. The property is currently zoned AG (Agricultural), containing 30 acres, with approximately 3.5 acres to be used for events.
7. The subject parcel has a Rural Land Use Map designation of AA (Agricultural Area).
8. Estimated number of vehicles for each event is 50 to 100.
9. Parking for all vehicles will be provided on site.

AND WHEREAS, the Linn County Technical Review Committee has examined the application and all conditions of approval are listed as part of this Resolution;

AND WHEREAS, the temporary use application has been examined by the Linn County Board of Supervisors at a public meeting on October 7th, 2019, all interested persons having been heard;

WHEREAS, said temporary use request and attachments thereto have been examined by the Linn County Board of Supervisors and approval of the request is subject to the following conditions:

LINN COUNTY PLANNING & DEVELOPMENT – Zoning Division

1. The Temporary Use may be reviewed at any time during the duration of the permit to ensure that all conditions have been or are being met.

2. \$1,000,000 insurance coverage is provided for the event dates.
3. Electrified music shall not be played past 10 p.m.
4. Parking of all vehicles will be provided on site in accordance with the approved site plan.
5. No more than 99 people shall occupy the tasting room building at any one time. Signage shall be posted on the building stating the maximum occupancy.
6. Signage shall conform to Article V, Section 107-94, subsection (j). Temporary off site signs may be allowed, provided that:
 - a. No sign is placed on public property, or within a road right-of-way.
 - b. Sign size shall not exceed 16 sq. ft., or 6' in width, nor 5' in height.
 - c. All temporary signs are required to be removed on the day following the final event date.
7. The owner and petitioner shall sign an "Acceptance of Conditions" form which provides assurance that all conditions will be met prior to the Board of Supervisors Resolution of Approval, and specifically agrees to hold Linn County harmless from any and all damages or claims for damages that might arise or accrue by reason of approval of the Temporary Use permit by the Linn County Board of Supervisors. Further, by signing the "Acceptance of Conditions" form, the petitioner shall agree to allow employees of the County reasonable access to the property for inspection and for submission of documents to verify any additional information.

LINN COUNTY PLANNING & DEVELOPMENT – Building Division

1. All electrical wiring shall be in compliance with the National Electrical Code.
2. Install an accessible route to required accessible parking spaces.
3. Four accessible parking spaces shall be designated and installed per according to section 1106 of the 2018 International Building code.
4. Additional temporary restroom facilities shall be provided for outdoor events to meet requirements of section 2902 of the 2018 International Building Code.
5. Additional exits shall be installed as submitted in building permit PB19-0345
6. Fire Extinguishers shall be installed per section 906 of the 2018 International Building Code.
7. Illuminated Exit signs and emergency lighting shall be installed per sections 1013 and 1008 of the 2018 International Building Code.
8. All required permits shall be obtained from the Linn County Building Division.

LINN COUNTY ENGINEERING DEPARTMENT

1. Access to be in compliance with Linn County Secondary Road Department current standards prior event.
2. Traffic control is to be provided by the property owner during operation. Traffic shall be maintained on Suttiff Road at all times.

3. No parking is allowed on Sutliff Road.

IOWA DEPARTMENT OF TRANSPORTATION

1. No conditions to be met.

LINN COUNTY HEALTH DEPARTMENT

1. Contact Linn County Public Health (892-6000) if selling food at the events.
2. Continuously maintain all requirements of the Health Department throughout the events.
3. Portable toilets are required, and hand washing stations are strongly recommended.
4. Recommend hand washing facilities for toilet area and the food prep areas.

LINN COUNTY SHERIFF'S OFFICE

1. An after hours call list shall be supplied to the Linn County Sheriffs Office for emergency situations.
2. If a traffic problem would occur, contact shall be made to the Linn County Sheriffs Office to help alleviate the problem.
3. Traffic control is to be provided by the applicant during operation. Traffic shall be maintained on Sutliff Road at all times.

LINN COUNTY EMERGENCY MANAGEMENT

1. A tone alert weather radio is required to be available on site and in use at any time the public is using the facility.
2. The applicant shall submit a Severe Weather Plan for approval by the Linn Co. Emergency Management Agency.

WHEREAS, failure to submit and/or comply with any of the conditions in a timely manner will revoke this Temporary Use Permit.

NOW, THEREFORE, BE IT RESOLVED, by the Linn County Board of Supervisors that said temporary use is hereby approved.

Passed and approved this 9th day of October, 2019.

Linn County Board of Supervisors

Chair

Vice Chair

Supervisor

Aye:

Nay:

Abstain:

Absent:

Attest:

Joel Miller, Linn County Auditor

State of Iowa)
) SS
County of Linn)

I, Joel Miller, County Auditor of Linn County, Iowa hereby certify that at a regular meeting of the said Board of Supervisors the foregoing resolution was duly adopted by a vote of:

___ Aye ___ Nay ___ Abstain and ___ Absent from voting.

Joel Miller

Subscribed and sworn to before me by the aforesaid Joel Miller, on this 2nd day of October, 2019.

Notary Public State of Iowa

Resolution to Revise Linn County 2020 Five Year Road Program

Resolution No. _____

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan.

The Board of Supervisors of Linn County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2020), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following approved Priority Year projects shall be **ADVANCED** to the Program's Accomplishment year:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Prior FY	Accomplishment Year (\$1000's of dollars)		
						New amount	Net change
FM-C057(144)--55-57 FM-C057(144)--55-57 TPMS ID: 36315	On W MT VERNON RD, from CITY OF MT VERNON to O'CONNOR ROAD, S30 T83N R05W HMA PAVING	30 4.697	HMA Paving FM	2021		\$1400	\$1400
BRS-SWAP-C057(143)--FF-57 BRS-SWAP-C057(143)--FF-57 TPMS ID: 37738	On CENTRAL CITY RD, Over WEST OTTER CREEK, S7 T85 R07 CONCRETE SLAB BRIDGE REPLACEMENT	860 0 222280	Bridges SWAP-HBP	2021		\$700	\$700
Totals						\$2100	\$2100

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
Local Funds	\$150	\$150	\$0
Farm to Market Funds	\$200	\$1,600	\$1,400
Special Funds	\$350	\$350	\$0
Federal Aid Funds	\$800	\$800	\$0
SWAP Funds	\$4,870	\$5,570	\$700
Total construction cost (All funds)	\$6,370	\$8,470	\$2,100
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$150	\$150	\$0

Recommended:

Date

County Engineer

Approved:

Date

Chair Board of Supervisors

Attested:

I, _____, Auditor in and for Linn County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Linn County, Iowa, at its meeting held on the ____ day of _____, _____

County Auditor

RESOLUTION
PETITION for SUSPENSION of 2020 PROPERTY TAXES

WHEREAS, the Linn County Board of Supervisors is this day presented with the attached petitions for suspension of taxes and/or special assessments pursuant to Section 427.8 of the Code of Iowa and;

WHEREAS, the properties for which assessments against these Petitioners are made lie within Linn County and;

WHEREAS, these Petitioners are unable to contribute to the public revenue by reason of age, infirmity, or both.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors, Linn County, Iowa, this date met in lawful session that the attached petitions be approved for the following Petitioners, parcels, and tax years:

PETITIONER	PARCEL #	TAX YEARS	Special #
Anderson, Carole	14292-84018-00000	2020	
Youker-McNabb, Evonne	13252-01018-00000	2020	

The Linn County Treasurer is ordered to suspend the collection of taxes assessed against these Petitioners, their polls or estates, for the above parcels for the above tax years as indicated.

Dated at Cedar Rapids, Linn County, Iowa, this _____ day of _____, 2019.

LINN COUNTY BOARD OF SUPERVISORS

CHAIRPERSON

SUPERVISOR

SUPERVISOR

AYE:
NAY:
ABSTAIN:

ATTEST:

Joel Miller, Linn County Auditor

STATE OF IOWA)
) SS
COUNTY OF LINN)

I, Joel Miller, County Auditor of Linn County, Iowa, hereby certify that at a regular meeting of the said Board, the foregoing resolution was duly adopted by a vote of ____ aye, ____ nay and ____ abstained from voting.

Joel Miller

Subscribed and sworn to before me by the aforesaid on this _____ day of _____, 2019

NOTARY PUBLIC
STATE OF IOWA