

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
TUESDAY, JANUARY 8, 2019 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Oleson (via phone). Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

Brad Ketels, County Engineer - Snow and Ice Approach: To improve the reactive approach, the snow and ice ordinance allows the department to make the call to treat icy conditions outside standard hours of operation. In the past, they waited for the Sheriff to make the call. The management team decided to be more proactive regarding the treatment outside standard working hours (4am - 6pm every day). Supervisor Rogers stated that he appreciates this change and stated that feedback from employees was that the county was not being proactive. Williams Blvd & Dean Rd. intersection: Since there are no secondary roadway jurisdiction adjacent to this intersection, county road funds are not allowed to be used on the project (roundabout). There are seven properties within the county that gain access via a private lane on the south side of the intersection without county jurisdiction. The development to the north is within Cedar Rapids. Cedar Rapids is pursuing a partnership with Linn County for two grants worth \$400,000. Darrin Gage was asked to look for \$165,000 through another funding source. Chairperson Walker stated that he was contacted by two residents noting the number of crashes/fatality in the past five years at this intersection. He would be interested in exploring county funding to unlock up to \$400,000 in grants. Supervisor Rogers voiced concern getting involved in this project, as there are fatal intersections across the county in areas where they do not have jurisdiction (Hwy. 151 at Springville for example). Annual Accomplishments: Accomplishments from the management team will continue to be submitted. MPO Resolution of Support: County Home Rd. & C Ave. Ext. Roundabout project in 2020. Personnel: New Assistant County Engineer, Jon Resler, starts on January 14. Budget: Presentation to the Board on January 18 and 5 Year Program presentation is yet to be scheduled.

Tom Hardecopf, LIFTS Dir. - New Building: Met with Darrin Gage and Garth Fagerbakke (made a wish list) and are waiting for feedback and more information from the seller. Mobility Coordinator: Will place on Wednesday's agenda a contract with the MH/DS of the East Central Region for the Transportation Access Program for \$5,000 retroactive to July 1, 2018. ADA Coordinator Training: January 28 & 29 for certification. Tablets - Verizon will no longer support tablets after 2019 (no service.) Will submit an Offer for FY 20 budget.

Steve Estenson, Risk Manager - Law Enforcement in Public Service Center: He believes it would be appropriate and suggests a pilot program. Chairperson Walker asked that Estenson, Treasurer Gonzalez and Sheriff Gardner look at various options.

Steve Tucker, Finance Dir. - Budget Overview: On target for this time of year. FY18 Audit: Completed and CAFR issued last month. Eide Bailly will conduct single Audit on Jan. 14-16. Financial Software: RSM kickoff meeting went well (on site Jan. 15-18). Property Tax Software conversion: Tyler Technologies progressing through the project (on site in February).

Dawn Jindrich, Budget Dir. - Property Tax Software conversion: Ongoing cost savings being found by using RSM on this project. Misc.: Will be in Des Moines for the ISAC New Officer School and busy with LC3 and Learning Institute.

Garth Fagerbakke, Facilities Mgr. - Community Services Building: OPN is in the programming phase with DHS to finalize the floor plans and working with the furniture vendor (all must fit within the \$1.5 million bonding capacity). Public Service Center: Mass notification system (panic buttons) on tomorrow's agenda for discussion. Risk Manager is working on employee parking lot security cameras. Replacement of revolving door has been submitted as a Capital Project. Correctional Center: Front entrance and restroom ADA remodel; double door elevator (drive has failed for the second time) and 2F Cell Block ceiling damage from drain. Harris Building: The roof is on and temporary enclosure done for winter work. O'Brien Building: Project is progressing well. Working with Darrin Gage on renaming the building. Staffing: Three on medical leave. Budget: Utilities are under budget and will present Offers at budget meeting tomorrow.

Joi Alexander, Communications Dir. - Website redesign: On schedule and citizens group comes in next week. PAFR: Heard positive feedback. Misc.: Discussion continued recapping the last 18 months and major projects.

Page 2  
January 8, 2019

Supervisor Rogers stated that he was reminded that the current county video needs to be updated as it reflects the five-member board. He will follow up with the language in the deNovo contract for editing.

Adjournment at 10:40 a.m.

Respectfully submitted,

JOEL MILLER, Linn County Auditor  
By: Rebecca Shoop, Deputy Auditor

Approved:

STACEY WALKER, Chairperson  
Board of Supervisors