

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
TUESDAY, JANUARY 14, 2019 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Rogers and Supervisor Walker. Absent: Vice Chairperson Oleson  
(personal business). Board members voting "AYE" unless otherwise noted.

Motion by Rogers, seconded by Walker to approve minutes of Jan. 10 & 13, 2020 as  
printed.

The Board received updates from the following Department Heads:

Brad Ketels, County Engineer, continuing to work with Terry Whitson on LC3 including  
Key Performance Indicators (KPI); FY21 budget will be presented on Friday; snow and  
ice event tracking; staffing update; list of upcoming project lettings; maintenance  
rock, dust control, maintenance culverts, large project rock and bridge inspection  
RFP's will be going out soon; dust control issue in Paris is on tomorrow's agenda;  
where is the ATV/UTV Ordinance discussion (Supervisor Oleson is the contact); and  
expansion of parking lot at Prospect Meadows (gathering information to get an idea of  
the magnitude of the project).

Tom Hardecopft, LIFTS Dir. - busy with planning for move to new location; FY20 bus  
replacement; no issues with the current budget; and ADA celebration scheduled for July  
25, 2020.

Supervisor Walker spoke with regard to another Expungement Clinic.

Dawn Jindrich, Budget Dir. and Sara Bearrows, Budget Dir. - no issues with current  
budget; staff vacancy to be addressed in March; audit schedule (Management  
Representation Letter to Eide Bailey on tomorrow's agenda); software conversion  
projects; and working on FY21 budgets and reminder of key dates (Offer pot, Access  
Center, etc.); and LC3 activities (continue training with a goal to have no grant  
related audit findings).

Supervisor Walker stated that he brought a grant request to Board staff (that they are  
working on) and stated that he is working with law enforcement agencies to contract  
with a grant writer to take advantage of opportunities that the community needs.

Darrin Gage, Dir. of Policy & Admin. - continue to work on KPI's and product  
improvement; budget is on track with the exception of costs related to Intern space;  
FY21 Offers includes the Internship Program for the Board and the Communications Dir.;  
building security; Homeless Day Center; Crisis Communications Playbook. The  
Sustainability Coordinator is an Offer to be included under the Board; Building  
updates (Fillmore Bldg.; Community Services Bldg. remodel and DHS relocation; Harris  
Bldg. punch list is long); and Terry Whitson is facilitating a meeting to address  
questions by departments housed within the Harris Bldg.

Adjournment at 10:01 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor  
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson  
Board of Supervisors