

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, JANUARY 28, 2019 10:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Oleson (via phone). Board members voting "AYE" unless otherwise noted.

Chairperson Walker called the meeting to order.

Motion by Rogers, seconded by Walker to approve minutes of January 22, 23 & 29, 2019 as printed.

A public hearing was called to order to determine whether Linn County will convey to Ken A Lillig and Kay D Lillig Cotter whatever interest Linn County may have in vacated right-of-way along former 2nd Street, 3rd Street, 4th Street, West Street, Bridge Street and an unnamed alley in Waubeek, Iowa.

Brad Ketels, County Engineer, presented proof of publication. There were no oral or written objections.

Motion by Rogers, seconded by Walker to close public hearing. The Board will approve Wednesday.

The Board received a presentation on behalf of the Olson Marriage and Family Clinic by Tabitha Webster, Clinical Dir., Tina Patterson & Flora Williams. Their purpose of meeting with the Board was to ask for outreach efforts and wanted to offer their services.

Maura Pilcher, Chr. Of the Linn County Historic Preservation Comm., gave their annual update to the Board, including a discussion regarding the demolition review policy. She also presented a letter regarding a Wickiup Hill Natural Area designation to the National Register of Historic Places.

Pilcher also presented the National Register Nomination Evaluation Report Form for the Coggon Commercial Historic District. The Board will approve on Wednesday.

Darrin Gage, Dir. of Policy & Admin., presented a contract with Design Dynamics, Inc. to conduct a space needs study for Elections Services in an amount not to exceed \$2,200. This has been discussed in Board Support Team meetings and the Budget Director has indicated that there are funds available for the study. The Board will approve on Wednesday.

Motion by Rogers, seconded by Walker to approve Employment Change Roster (payroll authorizations) as follow:

FACILITIES DEPARTMENT

Custodian Mark Lukes Shift Change 02/01/19 18E \$25.22

SHERIFF'S OFFICE

Duty Officer Emily Petty New Employee -- FT 01/28/19 56A \$19.65 + \$.25 + \$.25 shift prem

Cook Dawn Lansing New employee -- FT 01/28/19 54A \$16.94/hour Replaces B. Stuelke

Cook Jennifer Gonzalez Remove shift premium 01/14/19 54A \$16.94/hour

PURCHASING

Clerk Deb Hunemuller Termination/retirement 01/31/19

Clerk Emma Hartman Bid Award--PT 01/28/19 10B \$17.05 + \$.25 -- 51E \$16.76 Repl Hunemuller

COMMUNITY SERVICES

Administrative Asst. I Tricia Nunemaker Termination/resignation 01/25/19

Family Service Worker Pamela Gusick Step increase/contract 01/22/19 54B \$17.79 -- 54C \$18.80

Motion by Rogers, seconded by Walker to approve Claims #70606793-#70606818 in the amt. of \$336,597.22; Wires in the amt. of \$1,716,307.48; ACH in the amt. of \$18,491.94 and Claims #70606819-#70606820 in the amt. of \$140.00.

The Board received and placed on file an email from JJ Breen (employee in the Elections Office) regarding the Elections space study.

Legislative Update - Darrin Gage reported on the Urban County Coalition meeting where they talked about design build legislation and the bottle bill (requirement to go to redemption centers only). The sports betting bill has a very good chance of passing and the key question is where that will be allowed.

Chairperson Walker reported that he will be visiting the Capitol on Monday and Tuesday to explore legislative interests including interim study committee on who would investigate and prosecute officer shootings as well as a statewide "ban the box" legislation.

Motion by Rogers, seconded by Oleson to appoint Michael Hines to the Juvenile Detention and Diversion Serv. Adv. Comm., term ending Dec. 31, 2021 and Ben Rogers to the Together Healthy Linn Steering Comm., term ending Dec. 31, 2019.

The Board recessed at 10:35 a.m. and reconvened at 1:30 p.m. to review proposed FY20 budgets for the Auditor and Human Resources. Also present: Steve Tucker, Finance Dir., and Dawn Jindrich, Budget Dir.

Auditor - FY20 proposed appropriations exceed the Board's guidelines by \$4,545.

Steve Tucker stated that he removed the capital outlay from the Auditor's budget.

Supervisor Oleson stated that he has concerns with how the Auditor's budget is handled yearly include the cost of the sample ballots (\$26,000), an extra \$10,000 for contracts for salary studies, etc. He feels there is too much room in the budget without consultation from the Board and proposed cutting another \$50,000 on top of the \$198,000 Tucker recommends cutting.

Motion by Oleson, seconded by Rogers to approve Auditor's FY20 appropriations in the amt. of \$2,522,619 and revenue in the amt. of \$256,004.

Discussion: Deputy Auditor Shoop noted that the cost of the two salary studies is being reduced twice (once by Oleson and once by Tucker). Tucker agreed.

Chairperson Walker indicated that the Elections budget deserves more scrutiny, however, he can only agree with a further reduction of \$26,655 which is the cost of the sample ballot mailer.

Dawn Jindrich clarified that some of the reductions made to Elections is based on budgeting with actual numbers and amendments may be needed.

Tucker voiced concerns with the manner in which the Auditor's budget is submitted and that the Board should spend more time asking questions and reviewing Elections budget amendments.

Supervisor Oleson indicated that he will meet with Budget & Finance each month to review this budget and will be intimately involved. Deputy Auditor Stonawski expressed how she thought Auditor Miller would react to this decision, noting that both Supervisor Walker and Rogers were supportive of the sample ballot mailer.

Supervisor Rogers in turn stated that at no time did he approve of the sample ballot mailer and was frustrated with some of the comments she made, understanding that she was channeling what Auditor Miller would be saying.

Oleson offered a friendly amendment to his motion approving the Auditor's FY 20 appropriations in the amount of \$2,545,964 and revenues in the amount of \$256,004 (total reduction of \$224,321).

VOTE: All Aye.

Becky Shoop, Deputy Auditor, presented an Offer for an Elections Trailer in the amt. of \$25,000.

Human Resources - FY 20 proposed appropriation exceeds the Board's guidelines by \$16,125 due to an increase in copier costs, staff training, FSA (flex benefits) administration and recruitment advertising.

Lisa Powell, HR Dir., explained reasons for overages.

Motion by Oleson, seconded by Rogers to approve Human Resources FY 20 appropriations in the amount of \$914,660.00.

Powell presented the following Offers and reviewed KPI's:

- Outside Legal Services for Contract Negotiations - \$15,000 (2 year offer)
- PERFORM software (NeoGov Module) for manager evaluations - \$6,750
- HR Department iPads - \$5,000
- Part-time HR Database Analyst - \$42,000
- Increased HR Clerical Specialist hours - \$7,471

On behalf of LC3 Steering Committee:

- LC3 University Training (Phase 4) - Ted Garnett - \$25,000
- GAPM Countywide Culture Assessment - \$5,000(2 year offer)

January 28, 2019

Adjournment at 2:55 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant
and Rebecca Shoop, Deputy Auditor

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors