

Decat Intent: To redirect child welfare and juvenile justice funding to services which are more preventive, family centered and community-based in order to reduce use of restrictive approaches that rely on institutional, out-of-home and out-of-community care.

LINN COUNTY DECATEGORIZATION BOARD MEETING MINUTES

May 9, 2019

Linn County Community Services Building, Cedar Rapids IA, Room # 2

Members: Laura Faircloth, Matt Majeski, Chris Wyatt
Designees: Mary Loops (voting), Kristi Tisl
Staff: Chris Kivett-Berry

Chris Wyatt, Co-Chair, called the meeting to order @ 3:05 pm.

Public Comment: Since Chris Wyatt is serving in role as non-voting chair today Mary Loops will have the JCS voting rights.

Minutes from 4/11/19 Meeting:

- **M/S/C** (Majeski, Faircloth) Motion & Second to approve Minutes from the 4/11/19 meeting. Carried unanimously.

Operational Items:

DHS update: Majeski reported that the legislative session ended with no significant changes in budget. The Governor has 30 days to sign budgets. CRSA DHS is still hiring staff with almost 60% of employees new or in probation phase and several staff were moved into different position. Contact Matt or Kristi if you need assistance connecting to the correct staff person.

JCS update: Wyatt reported on meeting with Cedar Rapids Police Dept, Judge and JCS staff re: juvenile pre-arrest diversion. CJJP is rolling out best practice model with expectation of considerable local discussion on the design and implementation.

Program Information:

Site Visit Results:

- a. Kivett-Berry reviewed the Site Visit Results Report for Promoting Safe & Stable Families. Program was deemed compliant.
- b. Linn County BOS contracts: Tisl shared overview of on-site contract review process. Minor record keeping items are needed. Tisl can share final observations when forms are completed.

3rd Quarter Progress Report Summary: Kivett-Berry referenced the document in the Board packet and noted that all programs, except 1, are on track to meet contracted goals as per the Payment Performance clause. Page 4 notes that the Intercultural Youth Program missed the report deadline. Decat staff will follow-up. Majeski requested clarification on the \$ & % utilization listed for the DHS Involved Families so he can determine if follow-up is needed by DHS staff.

Fiscal Items:

FY 19 Budget Utilization Summary: Kivett-Berry referenced the document in the Board packet and noted the programs that are underutilized and the reasons. Member asked questions re: NESP, LEP and Family Treatment Court.

FY 20 Funding Renewal Request Summary: Kivett-Berry distributed the summary prepared by Shoop, which specifies \$ requested, FY 19 contract \$, overview of services and change in service or scope for FY 20. Members discussed the information. Majeski and Wyatt reported on a meeting with Cedar Rapids

District Administrators re: Decat programs that have a direct link with students: NESP, LEP and J-Fast. Alternate funding options were discussed but no school district funds were offered. Wyatt and Loops hope to have additional information on JCS transfer funds by end of May.

Transfer Letters:

- **M/S/C** (Majeski, Loops) Motion & Second for Decat Board to accept the transfer letter from Dept of Human Services, in the amount of \$123,841, for services designated in the letter. Carried unanimously. Faircloth abstained.
- **M/S/C** (Majeski, Loops) Motion & Second to accept the transfer letter from Juvenile Court Services, in the amount of \$200,000, for the JCS Tracking, Monitoring and Intervention Program. Carried unanimously. Faircloth abstained.
- **M/S/C** (Majeski, Loops) Motion & Second to accept a transfer of Promoting Safe and Stable Family funds from Dept of Human Services, in an amount to be determined, for use in FY 19 and to amend DCAT4-19-009 contract accordingly. Carried unanimously. Faircloth abstained.

FY 20 Revenue Projections: Kivett-Berry distributed document that compares estimated FY 20 revenue and FY 20 funding requests. The most critical item to note is the low level of revenue that would be available for FY 21. Board members discussed merits of eliminating funding to select programs versus a decrease in their FY 20 budget to allow for a transition period. The latter would allow programs one year to identify other funding options. Members discussed each service thoroughly.

There are 4 vendors whose FY 20 request exceeds their stipulated/designated funding:

- Mother/Father bid: Tisl and Decat staff will review the text in the bid to assess if Board can negotiate for lesser amount with successful bidder.
- AAFPRC: Award \$ amount equal to designated \$ and notify program to obtain alternative funding for FY 21.
- J-FAST: Has documented efforts to obtain alternative funding and is a highly ranked service that directly addresses priority DHS and JCS needs. An alignment with the state Child MH system is a possibility as is rollout to rural AEA districts. Full funding recommended.
- NESP: Award \$ amount sufficient to provide July-August 2019 services only. Notify program to obtain alternative funding for services after that date.

It was also noted that one service that is due for a bid does not have any designated funds for FY 20: Limited English Proficiency.

- JCS staff met with the Program director re: this news. Board members noted the wide impact of this program in the underserved refugee community. Decat staff will meet with LEP Director to discuss their client transition process and their alternative funding plan.

In addition there are 4 vendors, with renewal options that do not have designated funds: Interpreter; Decat staff; You Do Matter and Focusing Families.

- Usage of Interpreter contract was reviewed. After considerable marketing of the service by Decat staff the contract is 43% utilized. No FY 20 funding was recommended.
- Members will review You Do Matter and Focusing Families Funding Renewal packets. Of particular interest is if Focusing Families clients are DHS involved and thus eligible for that wraparound service.

Action on FY 20 contracts:

- **M/S/C** (Majeski, Loops) Motion & Second to Renew/Amend these contracts equal to their designated funds:

DCAT 4-18-020: Relative Wraparound (\$5,000)
DCAT 4-19-011: Break thru Series (\$1,500)
DCAT 4-19-017: DHS Involved Families (\$5,000)
DCAT 4-19-065: African American Family Preservation Resource Committee (\$35,000)
JUV-19-CB-6-001: LINK (\$200,00)
Carried unanimously. Faircloth abstained.

- **M/S/C** (Majeski, Loops) Motion & Second to issue New contract for Family Treatment Court equal to the amount of designated funds (\$1,000). Carried unanimously. Faircloth abstained.
- **M/S/C** (Majeski, Loops) Motion & Second to Not Renew DCAT4-18-189 (Interpreter/Translator) for FY 20. Carried unanimously. Faircloth abstained.
- **M/S/C** (Majeski, Loops) Motion & Second to Renew DCAT4-18-016 (Decat Contract Management) in the amount of \$89,232. Carried unanimously. Faircloth abstained.
- **M/S/C** (Majeski, Loops) Motion & Second to renew DCAT4-19-007 (NESP) in the negotiated amount needed to provide services July-August 2019. Carried unanimously. Faircloth abstained.
- **M/S/C** (Majeski, Loops) Motion & Second to renew DCAT4-19-013 (JFAST) in the amount of \$74,999. Carried unanimously. Faircloth abstained.

Next Steps: Linn County Decat staff members will complete the following:

- Clarify actual \$ and % utilization of DHS Involved families and provide to Majeski & Tisl.
- Contact PSSF staff to see how much PSSF funds they could spend in 5 weeks (FY 19). Get on BOS agenda to sign contract amendment.
- Tisl and Decat staff to review the Mother/Father Supports bid to determine if language allows the Board to award less than \$70,000.
- Meet with LEP Director to discuss next steps.
- Send the FY 20 Funding Renewal Request from You Do Matter and Focusing Families to Decat Board members.
- Determine if Focusing Families clients are eligible for the DHS Involved Families wraparound.
- Notify HandsUp that the contract will not be renewed. Current eligible programs will be notified of need to access HandsUp services while it is still available in FY 19.
- Alert Decat Board members that the May 30th meeting is now in-person rather than phone.
- Notify impacted vendors, obtain revised budgets and goals and write FY 20 contracts.

FY19 Board Meetings:

- May 30, 10 am, changed to an in-person meeting with a phone in option (via speaker phone)
- June 13

Open Agenda: Ryan Fritz notified Kivett-Berry that he has accepted a position in another school district for next year.

Motion to Adjourn:

- **M/S/C** (Faircloth, Loops) Motion & Second to adjourn at 4:25 pm. Carried unanimously.

Minutes submitted by: Chris Kivett-Berry, Recorder