

## MINUTES

Linn County Board of Health Meeting  
June 24, 2020 at 4:00 PM  
Harris Building - Conference Room #234A/B  
1020 6<sup>th</sup> Street SE, Cedar Rapids, IA  
Contact: Kim Honn, 892-6000  
\*Indicates Action Items

### 1. Call to Order BOH meeting with a quorum – Mary Tarbox, Chair

**Dr. Tarbox, Board Chair, established a quorum and called the meeting to order at 4:00 PM.**

**Board Present: Mary Tarbox, Karl Cassell, Leslie Wright, Stacey Walker (arrived at 4:05 PM), Dr. Levett (arrived at 4:10 PM) and Kim Honn - Recorder**

**LCPH Staff Present: Pramod Dwivedi – Health Director, Jim Hodina, Larry Hlavacek and Tricia Kitzmann**

### 2. Recognize Guests – Mary Tarbox

- **Diana Strahan with HACAP**

### 3. Public Comment – Limited to: Three Minutes Each

**None**

### 4. Approve Agenda \*

**Motion made to approve agenda as presented.**

**\*\*MSC Wright/Cassell**

- BOH member/s excused absences

### 5. Approve May 27, 2020 Minutes \*

**Motion made to approve May 27, 2020 minutes as presented.**

**\*\*MSC Cassell/Wright**

### 6. BOH Committee Reports:

#### A. Finance and Administrative Review – Karl Cassell, Committee Chair

##### 1. May 2020 Finance Statements \*

**Motion made to approve May 2020 Finance Statements as presented.**

**\*\*MSC Cassell/Wright**

2. Authorizing Health Director to sign ongoing contracts / agreements / MOUs / etc. on behalf of the Board of Health, unless a new program or 10% dollar amount variation \*

**Motion made to approve Health Director to sign going contracts and etc (see above).**

**\*\*MSC Cassell/Wright**

B. Policy and Government Relations Committee – Mary Tarbox, Committee Chair

1. PO-AD-009-03 Defining Public Health Authority policy \*
2. PO-GV-002-02 Conduct Enforcement Activities policy \*
3. PO-WK-002-03 Workforce Needs Assessment and Development policy \*
  - a. Workforce Development Plan \*

**Motion made to approve the above three mentioned policies and the Workforce Development Plan as presented.**

**\*\*MSC Tarbox/Cassell**

4. Position statement on Racism as a Public Health Emergency \*

**After some discussion it was decided to review and edit the statement one more time. The statement should outline other strategies such as; what is the issue, why do we care about, what is our commitment, what we are currently doing and what are we going to do. Then bring the statement back to the July Board meeting for approval.**

7. Health Director's Report – Pramod Dwivedi

- COVID-19 Update
  - **Deactivated the Unified Incident Command. The PH Incident Command will be deactivated by the end of June.**
  - **Will continue with the weekly Community Partner reports on Fridays in the foreseeable future.**
  - **LAP-AID is very productive with ongoing activities.**
  - **Clinical Services staff working hard with COVID and working toward normal operations.**
  - **Food, Aquatic and Safety staff continue to field incoming calls.**
  - **Multilingual skills among staff were put to good use.**
- Other Activities
  - **Water Quality staff busy with departmental operations.**
  - **Jones County BOH approved and signed our contract for Environmental Health Services for fiscal year 2021.**
  - **Food Share Linn; Jim is trying to move forward with the initiative.**
  - **My Care Community is moving forward with onboarding and pursuing other partners as well.**
  - **In 03-2015 LCPH became the only Health Department in Iowa to be nationally accredited and one of the first 50 departments. LCPH is now going through the reaccreditation process and have until 09-2020 to submit our paperwork to be reaccredited.**
  - **Anyone can get tested at Test Iowa by going on their website and get an appointment.**

8. Board of Health Attorney Report – Heidi Carmer

9. Next Meetings:

**Board of Health Meeting – Wednesday – July 22, 2020 at 4:00 PM**

- **Finance & Administrative Review committee meeting July 16, 2020 at 2:00 PM**
- **BOH Policy & Government Relations committee meeting July 16, 2020 at 3:00 PM**

10. Adjourn

**With no further business. The meeting was adjourned at 5:20 PM**

**Respectfully Submitted,  
Kim S. Honn**

*To adhere to social distancing requirements, Linn County employees and the public may participate in this meeting as follows:*

- 1) *Conference call – telephone #1-888-904-9570 Access code 4266846#  
[\*6 mute line / \*7 unmute line]*

*For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact Linn County Public health at 319-892-6000 or [health@linncounty.org](mailto:health@linncounty.org).*