

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, JULY 9, 2019 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Vice Chairperson Rogers and Supervisor Oleson. Absent: Chairperson Walker
(personal business). Board members voting "AYE" unless otherwise noted.

Vice Chairperson Rogers called the meeting to order.

Motion by Oleson, seconded by Rogers to approve minutes of July 8, 2019 as printed.

The Board received updates from the following Department Heads:

Brad Ketels, County Engineer - Continuing with product selection matrix with management team; rock budget (FY 20 \$2.5 million); one full-time vacancy in the Survey Department; Rock Road Forum held last week was a success and a good turnout; reviewing the Dust Control Program; 85 miles of rock overlay scheduled for this year; sealcoating has begun; pavement markings being completed; continuing dialogue regarding ATV ordinance; and the Hwy. 151/Dean Rd. roundabout conversations continues. Oleson asked that the foremen follow up on the roads mentioned at the forum and discussion continued regarding a possible legislative priority to increase the cap for roads.

Tom Hardecopf, LIFTS Director - ADA Celebration is July 27th; meeting with engineer to repurpose the new building and working with the redesign for office space; consider promoting county services on the side of the buses; driver vacancy; looking to hire part-time drivers to handle the early morning/late afternoon needs (cost neutral); coordinating rides for the Expungement Clinic on July 27th; hosting Iowa MM Network meeting on July 24th; will present a contract to have the option to provide non-emergency medical rides; and new tablets will be ordered this month.

Dawn Jindrich, Finance Director - FY19 final budget statistics; Sara Bearrows starts July 29th as Budget Director (will continue to manage investments for the county) and Jindrich will continue to do the E911 budget; FY 19 audit schedule; new financial system demos are scheduled for this month; new property tax system (data extraction is complete) and a preliminary schedule was provided last week; disclosure for outstanding debt is completed and filed; and LC3 target product selection matrix (grants training completed in June). Discussion continued regarding funding sources for the road budget.

Lisa Powell, Human Resources Director - pleased with staff while filling two vacancies in the office; getting close to implementing online benefit packet; KPI committee will meet in August; the PERFORM rollout to department leaders is scheduled for July 22nd; project management workshop will be held in January/February; fiscal year end and July 1st compensation activities were intense; Diane Losch will be back in October part-time; the Exceptional Contribution Program is set to roll out this month and nominations will be accepted through August 16th; employee development; Diversity Committee had a booth at the Pride Festival and will have one at the Asian Festival; Labor Relations: amending eligibility for those who request Donated Leave (including recovery period after the birth of a child); and work related travel plans.

Darrin Gage, Director of Policy & Administration - FY 19 budget status; vacant Specialist position (confidential/exempt position); assisting General Assistance and Public Health with Ordinance amendments; Public Service Center (PSC) security (Board's Support Team met); Board of Supervisors intern activities; Harris Building construction update (existing waterproofing could cause a delay); Community Services Building (CSB) renovation (contract is under review); Mental Health Access Center (contract on tomorrow's agenda); Fillmore Bldg. feasibility for winter overflow shelter; Correctional Center ADA improvements (Unzeitig awarded the bid); PSC proposed contract for the replacement of the revolving door and ADA accessible parking; County Home Rd. water tower painting project (interior inspection complete); proposed Courthouse Law Library space converted to office space for County Attorney (no objections); July Elected Official/Department Head meeting cancelled and in its place a Conservation Board strategic planning meeting; received a request by Larry Murphy to adopt a Resolution to allow projects other than low bid; and Public Art Commission working on artwork for the Harris Building.

Adjournment at 10:31 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Vice Chairperson
Board of Supervisors