

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
WEDNESDAY, JULY 15, 2020 11:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Rogers, Vice Chairperson Oleson and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order and led the pledge of allegiance.

Motion by Oleson, seconded by Rogers to approve Consent Agenda as follows:

Receive and place on file the Recorder's Quarterly Report for April 1, 2020 through June 30, 2020.

Receive and place on file Treasurer's (Auto Dept.) Report to the County Auditor Receipts and Disbursements for the Month of June, 2020

Receive and place on file the Veterans Affairs monthly report for June 2020.

Resolution 2020-7-85

PETITION for SUSPENSION of FISCAL 2021 / ASSESSMENT 2019 PROPERTY TAXES

WHEREAS, the Linn County Board of Supervisors is this day presented with the attached petitions for suspension of taxes and/or special assessments pursuant to Section 427.8 of the Code of Iowa and;

WHEREAS, the properties for which assessments against these Petitioners are made lie within Linn County and;

WHEREAS, these Petitioners are unable to contribute to the public revenue by reason of age, infirmity, or both.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors, Linn County, Iowa, this date met in lawful session that the attached petitions be approved for the following Petitioners, parcels, and tax years:

| PETITIONER | PARCEL # | TAX YEARS | Special # |
|------------|----------|-----------|-----------|
|------------|----------|-----------|-----------|

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| Iwanczuk, Eugene | 14103-05036-00000 | 2019 |  |
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|                 |                   |      |  |
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| McMenomy, Della | 14203-80001-00000 | 2019 |  |
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| Null, Mary | 13262-81002-00000 | 2019 |  |
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|            |        |      |  |
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| Toles, Ann | CL8108 | 2021 |  |
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| Varvaris, Katherine | 14143-83007-00000 | 2019 |  |
|---------------------|-------------------|------|--|

The Linn County Treasurer is ordered to suspend the collection of taxes assessed against these Petitioners, their polls or estates, for the above parcels for the above tax years as indicated.

Approve and authorize Chair to sign a contract for services in the amount of \$60,885 between Linn County Early Childhood Iowa Board and Linn County Board of Supervisors, on behalf of Linn County Community Services Child & Youth Development, for the Linn County Child Development Center, effective July 1, 2020 through June 30, 2021.

Approve and authorize Chair to sign a contract for services in the amount of \$103,950 between Linn County Early Childhood Iowa Board and Linn County Board of Supervisors, on behalf of Linn County Community Services Child & Youth Development, for the Nurturing Parenting program, effective July 1, 2020 through June 30, 2021.

Approve and authorize Chair to sign an Assurance form to the Linn County Early Childhood Iowa Board assuring completion of required criminal history and child abuse record checks.

Resolution 2020-7-86

WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes the LOST-WINSLOW RD(21), hereafter referred to as "the project" is in the best interest of Linn County, Iowa, and the residents thereof. The project is defined as concrete paving on Winslow Road from 133' into Marion city limits to County Home Road ; and WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Linn County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Flynn Company, Inc. in the amount of \$687,526.83 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Linn County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Bradley J. Ketels, the County Engineer

for Linn County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Approve and authorize chair to sign a contract for temporary security officer services in response to COVID-19 pandemic at three Linn County locations at \$29.50 per hour.

Approve and authorize Chair to sign a Professional Services Agreement between Linn County and Dixon Engineering for the County Home Road water tower rehabilitation project for an estimated amount of \$48,100

Approve and authorize Chair to sign purchase order #5648 for \$127,230.56 to Insight Public Sector for the first of three year annual maintenance agreement on Microsoft licensing for the IT Department.

Approve and authorize Chair to sign purchase order #5649 for \$12,535.11 to Iowa Prison Industries (IPI) for beds, tables, linen and mattresses for the Access Center.

Approve and authorize Chair to sign purchase order #5650 for \$81,378.14 to Phelan's Interiors for furniture for the Access Center.

Approve and authorize Chair to sign purchase order #5652 for \$14,381.00 to Century Laundry Distributing for a commercial grade washer for the Correctional Center.

Approve Premises Update for the Indian Creek Nature Center to permit Ann Mahurin to serve alcohol during a graduation party on July 26, 2020.

Motion by Rogers, seconded by Oleson to approve minutes of July 13 & 14, 2020 as printed.

Update on Linn County's response to COVID-19.

- Pramod Dwivedi, Public Health Dir. - Working on reopening guidance; contact tracers are keeping up with cases; Linn County has 1,452 cases with 84 deaths; explanation of how COVID impacts children under 18; and accuracy of test results.

Dawn Jindrich, Finance Dir., presented a new COVID budget request which is the purchase of tall tables and chairs in the Auditor/Recorder's lobby at a cost of \$3,000.

Motion by Walker, seconded by Rogers to approve the purchase of tables and chairs for the Auditor/Recorder lobby at a cost of \$3,000.

Supervisor Walker stated that the contract with Amperage to assist with publication/communication is ending and it is his understanding that they could continue consulting with Linn County. The Board concurred.

Jindrich presented a 28E Agreement between the City of Cedar Rapids, City of Hiawatha, Linn County, City of Marion, and City of Robins for the Tower Terrace Road BUILD grant. She stated that this is the final step.

Motion by Rogers, seconded by Walker to authorize Chairperson to sign a 28E Agreement between the City of Cedar Rapids, City of Hiawatha, Linn County, City of Marion, and City of Robins for the Tower Terrace Road BUILD grant.

Darrin Gage, Dir. of Policy & Admin., presented a Resolution and Policy establishing a face covering policy for persons in Linn County-owned buildings.

Motion by Rogers, seconded by Oleson to adopt Resolution 2020-7-87  
RESOLUTION ESTABLISHING A FACE COVERING POLICY FOR PERSONS IN LINN COUNTY-OWNED FACILITIES

WHEREAS, in response to the Novel Coronavirus 2019 (COVID-19) outbreak, Iowa Governor Kim Reynolds issued a Proclamation of Disaster Emergency, the United States Department of Health and Human Services declared a national public health emergency, and President Trump issued a proclamation declaring that the COVID-19 outbreak in the United States constitutes a national emergency; and

WHEREAS, COVID-19 can spread from person-to-person and poses a possibility of causing severe illness or death; and

WHEREAS, the risk of transmission of COVID-19 may be substantially reduced by community containment strategies, measures, and protocols designed to slow the community spread of COVID-19; and

WHEREAS, Linn County Public Health, the Centers for Disease Control and Prevention, and other public health experts encourage the use of a mask or other face covering for protection in public settings to mitigate the risk of community spread, especially when social distancing measures are difficult to maintain; and

WHEREAS, the Linn County Board of Supervisors implemented Policy COVID-002 regarding the use of face coverings by Linn County employees in Linn County-owned facilities and vehicles to protect public health, and

WHEREAS, the Linn County Board of Supervisors finds that additional measures to protect public health and the life, health, safety, and property of people entering Linn County-owned facilities are in the public interest.

NOW THEREFORE BE IT RESOLVED the Linn County Board of Supervisors approves and adopts the Linn County-Owned Facilities Face Covering Policy, and the requirements included in said policy, attached hereto and made part of this resolution. The policy is effective on July 20, 2020 and remains in effect until repealed or superseded.

The Board continued their discussion from Monday regarding whether or not they will hold the July 22 Quarterly Employee Recognition Breakfast.

Lisa Powell, HR Dir., explained the precautions made to hold this event in a safe manner (physical barriers, boxed meal, etc.). She has received 30 responses from employees that plan to attend.

A lengthy discussion continued regarding guidance from Public Health and timing of the event (current uptick in COVID cases).

Motion by Rogers, seconded by Walker to postpone the July 22 Quarterly Employee Recognition Breakfast until a future date yet to be determined.

Discussion: Supervisor Walker encouraged the HR Director to figure out a way to recognize employees without an actual breakfast.

Powell stated that postponing the event only compounds the problem. She will send out certificates like those that went out in April along with a \$10 gift card.

VOTE: Rogers and Walker - Aye                      Oleson - Nay

The Board continued their discussion from Monday regarding protocols for meetings, meeting sizes, and the use of conference rooms.

A lengthy discussion continued regarding Public Health guidance (can be more than 10 people in the room as long as they can be socially distanced).

Motion by Oleson, seconded by Rogers to allow Darrin Gage, Director of Policy & Admin., to determine protocols for meetings, meeting sizes, and the use of conference rooms.

(Supervisor Walker the left meeting at this time).

Motion by Oleson, seconded by Rogers to approve P-Card charges with no receipts for the following: John Wright - \$9.88; Natasha Schrage - \$119.00; Dawn Schott - \$8.55; Matt Pavelka - \$57.26 and John Stuelke - \$632.22; Claims #70614923-70614984 in the amt. of \$76,077.21; and ACH in the amt. of \$1,228,527.17.

Adjournment at 11:56 a.m.

Respectfully submitted

JOEL D. MILLER, Linn County Auditor  
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson  
Board of Supervisors