

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
TUESDAY, SEPTEMBER 10, 2019 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Walker, Vice Chairperson Rogers and Supervisor Oleson. Board members voting "AYE" unless otherwise noted.

Vice Chairperson Rogers called the meeting to order.

The Board heard updates from the following Department Heads:

Brad Ketels, County Engineer - continuing with product selection matrix; four job openings; Clint Koerperich promoted to Roads Foreman; annual department meeting is October 18th; moving forward with alley vacation in Toddville; appreciative of the guidance the civil attorneys have been providing (did not happen in the past); upcoming County Home Rd. project next year (bid letting in February); received payment from homeowner's on Shamrock Woods; issue with Lincoln Heights driveway.

Discussion continued regarding the perception of the quality of rock from different quarries.

Lisa Powell, Human Resources Dir. - PERFORM (management evaluation software) has been rolled out to managers; KPI Committee met and discussed the product KPI goals for this budget cycle; LC3 Advisory Committee met and discussed action plan statuses; budget status; Diane Losch returning in October part time; Exceptional Contribution Committee met to review and decide on nominations; Sarika Bhakta will be presenting a session on diversity, equity and inclusion; Dr. Evelyn Carter to train on implicit bias in October; handling several employee complaints; notices were posted for upcoming elections for IBEW and PPME.

Dawn Jindrich, Finance Dir. - presented monthly budget report; FY19 audit schedule - Eide Bailly is on site for two to three days; GovSense presentation to take place on October 10th & 11th; property tax system phase two is in progress; preliminary budget calendar sent out; asked to be part of the ISAC panel on October 2nd; LC3 target selection matrix; will meet individually with Supervisor's to discuss pay cycle for county employees.

Sara Bearrows, Budget Dir. - working with Deputy Treasurer Roxanne Rolland this week and will hand off some of her Treasurer duties.

Darrin Gage, Dir. of Policy & Admin. - new KPI's regarding product improvement policies; FY20 budget status; HR has reviewed vacant position; Board of Supervisors had five approved budget offers; Board Support Team met three times to discuss increased security at the Public Service Center (PSC) and will submit budget offers; Harris Bldg. - substantial completion on September 30th or October 1st and discussed upcoming public art; Community Services Bldg. - construction has begun (anticipated completion mid-March); Mental Health Access Center - architect is working on details; Fillmore Bldg. - the Board authorized scope of services for roofing bid; Correctional Center - ADA improvement for the front entrance; PSC - October 9th bid award date for the renovation planning; Crossroads Mission Bldg. - RFP for demolition has been requested; LIFTS Bldg. - need to issue public bid soon for renovations; Courthouse (County Attorney) - three phase project to create additional office spaces.

Adjournment at 10:13 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

Approved by:

STACEY WALKER, Chairperson
Board of Supervisors