

LINN COUNTY BOARD OF SUPERVISORS  
CEDAR RAPIDS, LINN COUNTY, IOWA  
TUESDAY, SEPTEMBER 15, 2020 9:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.  
Present: Chairperson Rogers, Vice Chairperson Oleson and Supervisor Walker. Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order.

Motion by Rogers, seconded by Oleson to approve minutes of Sept. 8, 9 & 14, 2020 as printed.

The Board received updates from the following Department Heads:

Britt Hutchins, Purchasing Director - Budget is on track; staffing (staff member bid to another department but returned); mail pieces will increase with the election nearing; staff assisting Elections and Treasurer with various material assembly; assisting Options with moving/storing furniture; assisting with acquiring appliances for the Mental Health Access Center; working on various Derecho and COVID related projects; ordered three self-check temperature machines; and assisting various departments with purchases.

Discussion continued regarding a plan for disposal of assets and a possible virtual garage sale.

Supervisor Walker questioned why a self-check temperature machine is needed at the Community Services Building if visitors are not being stopped at the point of entry (every department is handling the intake process on their own).

Joi Alexander, Communications Director - LC3 University classes are being taken by a staff member; staffing (feeling the pressure whenever there is a disaster); working on various Derecho and COVID related projects; working with Road Dept. on updates regarding specific construction projects; working with Treasurer on notices for property tax deadline as well as the Auditor's Office for election information; resuming work on department fact sheets; Road Dept. has asked for help with their annual report and the PAFR report is challenging with timelines; meeting this week regarding the Mental Health Access Center; brand management is an ongoing challenge; and experiencing growth in website visits.

Chairperson Rogers asked that a larger sign (banner size) be placed at the Public Service Center showing the appointment only message.

Tamara Marcus, Sustainability Program Manager - Woodchip and debris locations; Sustainability Council met yesterday (will hold monthly meetings); working with groups regarding replanting of trees.

Charlie Nichols, Planning & Development - staffing; received a Temporary Use Application for a Haunted House (Board is open to look at applications on a case by case basis); permits waived for Derecho storm damaged structures (will charge only for the expansion); Dows Farm house renovation.

Adjournment at 9:48 a.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor  
By: Rebecca Shoop, Deputy Auditor

Approved by:

BEN ROGERS, Chairperson  
Board of Supervisors