

LINN COUNTY BOARD OF SUPERVISORS
CEDAR RAPIDS, LINN COUNTY, IOWA
MONDAY, SEPTEMBER 21, 2020 11:00 A.M.

The Board met in session at the Linn County Jean Oxley Public Service Center.
Present: Chairperson Rogers and Vice Chairperson Oleson. Absent: Supervisor Walker
(personal business). Board members voting "AYE" unless otherwise noted.

Chairperson Rogers called the meeting to order.

Motion by Rogers, seconded by Oleson to approve minutes of September 16, 2020 as
printed.

The Board discussed actions related to the storm of August 10, 2020.

Steve Estenson, Risk Mgr., stated that Ceres is almost through the first pass (plan to
do three passes) and anticipates being here another 60 days.

Rhonda Betsworth, Deputy Auditor, presented the Assessment Year 2020 Business Property
Tax Credit Allowances & Disallowances. The Board will approve Wednesday.

Charlie Nichols, Planning & Development, presented a proposed Temporary Use Permit,
Case JTU20-0005, for a haunted house at 3233 Lafayette Rd, Alburnett. The event will
be held from September 25th through October 31st with a maximum of 500 people per
night. They have received a number of concerns from neighbors in the area including
traffic, not enough parking and noise. A large area of concern is the significant
building code safety issues that have not been worked out. They also have not applied
for building or electrical permits that would need to be obtained before it opens.
Due to these issues, they are recommending this temporary use permit not be approved.

Supervisor Oleson stated that he was not opposed to this request, however based on
Nichol's recommendation he is no longer supportive and Chairperson Rogers concurred.

Billy Runyon (via phone), 3233 Lafayette Rd., Alburnett, stated that he is one of the
applicants. They have removed a number of the trees due to the Derecho and the
parking area has been cleared. They have met all the requests for the health
department and are attempting to work with Luke Maloney in Planning. He noted an ADA
issue that he was told was compliant by one person but not another. They are working
very hard to meet all the requirements.

Stacia Otto (via phone), 3939 Central Ave, Alburnett, stated that she submitted a
letter to the Board explaining their concerns with safety, parking and noise in their
rural neighborhood that has a lot of kids.

Allison Miller Runyon (via phone), 3233 Lafayette Rd, Alburnett, stated that they are
small business owners that have suffered greatly due to COVID-19 and they are trying
to find innovative ways to keep their family and business afloat. She feels this is a
way to bring the community together and the noise would be contained in the building.
They are regular people trying to survive the pandemic.

The Board will decide on Wednesday.

Joel Miller, Auditor, discussed a request to allow himself, Auditor's Office Deputies,
and the Election Technology Manager access to the camera(s) monitoring the white drop
box via the Control Center app in accordance with the Office of the Iowa Secretary of
State Official Guidance: No-Contact Ballot Delivery. Miller stated that they need to
be able to monitor the drop boxes from October 5th through November 10th in case of any
irregularities.

Motion by Rogers, seconded by Oleson to approve request to allow Auditor Miller,
Auditor's Office Deputies, and the Election Technology Manager access to the camera(s)
monitoring the white drop box via the Control Center app in accordance with the Office
of the Iowa Secretary of State Official Guidance: No-Contact Ballot Delivery.

Chairperson Rogers discussed face-covering requirements for voters when entering a
Linn County owned building for in-person voting on November 3rd noting that he is
concerned about Linn County buildings where there is a mask requirement like the
Public Service Center.

Miller stated that according to Secretary of State guidance the county cannot require
voters to be masked to enter any property on election day, however that does not apply
to early voting or satellite voting. They can offer voters masks as they enter the
polling precinct but have to let them vote if they refuse to wear a mask.

Sharon Gonzalez, Treasurer, discussed the hiring of four temporary employees for the
Treasurer's Office for 15 weeks.

Motion by Rogers, seconded by Oleson to approve the hiring of four temporary employees
for the Treasurer's Office.

A lengthy discussion took place regarding modifications to building access regarding
services provided by the Treasurer's office at the Jean Oxley Public Service Center.

Supervisor Oleson highlighted that they need to get caught up on work and it is not sustainable to have only two people working in the lobby. Oleson does not agree with Gonzalez' decision on how to handle walk in traffic in the lobby and expressed his frustrations with the management of their workflow.

Sharon Gonzalez, Treasurer, and Kelly Geater, Deputy Treasurer, shared their concerns regarding how someone is going to track how many customers are in the lobby of her office, noting that she will be at the lobby as often as she can. Gonzalez is going to have a plan ready by Friday.

Motion by Oleson, seconded by Rogers to have a plan by October 12th to handle walk ins for the Treasurer's Office. The Board, Risk Management and the security guards will have a plan to handle potential overflow of the Treasurer's Office. The plan will include monitoring the building for the COVID-19 population that has restrictions in place. There will be a backup system for the lobby receptionist with one Treasurer's desk in the lobby to be filled by the Treasurer or her office staff the majority of the time and have a list for backup for the lobby receptionist or the security guard to be utilized when either one is gone.

Motion by Rogers, seconded by Oleson to approve Liquor License for the Cedar Rapids Lighthouse Inn on Mt. Vernon Rd., retroactive to Sept. 17, 2020, noting all conditions have been met.

Motion by Rogers, seconded by Oleson to approve Employment Change Roster (payroll authorizations) as follows:

AUDITOR'S OFFICE

Accounting Analyst Tammy Stinson Step increase 9/23/20 38B \$28.36-38C \$29.85

TREASURER'S OFFICE

Universal Clerk Alissa Ulrich Step increase/contract 9/4/20 56C \$22.80-56D \$24.03

Universal Clerk Morgan Driscoll New hire 9/21/20 56A \$20.54 Repl A. Bieber

Universal Clerk Sara Keeling New hire 9/21/20 56A \$20.54 Repl J. Aldrich

INFORMATION TECHNOLOGY

DB Analyst/Windows Svr Assoc David Noke Step increase 9/11/20 40D \$43.58-40E \$45.69

PLANNING & DEVELOPMENT

Combination Inspector Matthew Nuckolls New hire 10/19/20 21A \$25.52 Repl S. Pfoff

SHERIFF'S OFFICE

Deputy Sheriff Derek Palmquist Step increase 10/10/20 D3 \$32.08-D4 \$33.29

Deputy Sheriff Shiloh Herr Step increase 10/15/20 D1 \$29.71-D2 \$30.90

Deputy Sheriff Cole Burns Step increase 10/17/20 D3 \$32.08-D4 \$33.29

Senior Account Clerk Chyenne Wright End of probation 10/25/20 55A \$19.10-55B \$20.04

Senior Account Clerk Ana Brunscheen Selected to fill position 9/14/20 C5 \$27.37-55A \$19.10 Repl D. Coulter

COMMUNITY SERVICES

Home Health Care Aide Wendy Hartman Bump/return to previous position 9/10/20 51E \$17.53-53E \$20.24
30 hrs/wk - 20hrs/wk

ENGINEERING

Temp Roadway Mtc Worker Robbyn Henry Termination 8/31/20

Laborer Supervisor Tim Noska Termination/retirement 8/27/20

Light Equip Operator Clinton Stratton Step increase 10/2/20 17D \$24.57-17E \$26.39

Light Equip Operator James Pinckney Step increase 10/9/20 17D \$24.57-17E \$26.39

Light Equip Operator Richard Shebek Step increase 10/15/20 17C \$23.63-17D \$24.57

Heavy Equip Operator Mark Henderson Step increase 10/15/20 19C \$25.52-19D \$26.42

Light Equip Operator Drew Scharpf Step increase 10/21/20 17B \$22.80-17C \$23.63

Motion by Oleson, seconded by Rogers to approve Claims #70615665-#70615688 in the amt. of \$360,914.07; Wires in the amt. of \$1,907,287.18 and ACH in the amt. of \$20,248.38.

The Board received and placed on file a letter from the residents of Lafayette Rd regarding concerns about haunted house attraction.

Adjournment at 12:03 p.m.

Respectfully submitted,

JOEL D. MILLER, Linn County Auditor
By: Amanda Hoy, Executive Assistant

Approved by:

BEN ROGERS, Chairperson
Board of Supervisors